

**Ministry of Water Resources
Upper Yamuna River Board**

Filling up of Group 'A', 'B' & 'C' Posts on deputation basis

Upper Yamuna River Board invites applications from the eligible candidates from the employees of **Central/ State Governments/Union Territory Administration** for filling up of Group 'A', 'B' & 'C' posts on deputation basis for following posts:

Sl. No.	Name of the post	Pay Scale (Pre-revised)	No. of posts
	<u>Group - A</u>		
1	Specialist (Environment)	Rs.10000-325-15200	1
2	Asst. Executive Engineer	Rs.8000-275-13500	3
	<u>Group - B</u>		
3	Private Secretary	Rs.6500-200-10500	1
4	Design Assistant	Rs.6500-200-10500	4
5	P.A. to S.Es.	Rs.5500-175-9000	2
	<u>Group - C</u>		
6	Junior Engineer	Rs.5000-150-8000	4
7	Draftsman	Rs.5000-150-8000	4
8	Stenographer	Rs.4000-100-6000	6
9	Cashier	Rs.4000-100-6000	1
10	Lower Division Clerk	Rs. 3050-75-4590	1

Eligibility:

Post at SL. No.1: Specialist (Environment) – One post

Officers under the Central/State Government/Union Territories/ Recognised Research Institutions/Public Sector Undertakings/Semi Government/ Autonomous or Statutory Organisations-

- (a) (i) holding analogous posts on regular basis; or
- (ii) with five years regular service in posts in the pre-revised scale of Rs. 8000-13500 or equivalent;
or
- (iii) with six years regular service in posts in the pre-revised scale of Rs. 7500-12000 or equivalent;
or
- (iv) with eight years regular service in posts in the pre-revised scale of Rs. 6500-10500 or equivalent; and
- (b) possessing the following educational qualifications and experience: -
- (i) Degree in Civil or Environmental Engineering or Master's degree in Environmental Sciences from a recognised University or equivalent;
- (ii) Five years professional experience including experience in Pollution Control.

Post at SL. No.2: Assistant Executive Engineer – Four posts

Officers under the Central/State Governments: -

- (a) (i) holding analogous posts on regular basis; or
 - (ii) with two years regular service in posts in the pre-revised scale of 7500-12000 or equivalent; or
 - (iii) with five years regular service in posts in the pre-revised scale of Rs. 6500-10500 or equivalent; or
 - (iv) with eight years regular service in posts in the pre-revised scale of Rs. 5500-9000 or equivalent; and
- (b) possessing the following educational qualifications and experience: -
 - (i) Degree in Civil Engineering from a recognized University or equivalent;
 - (ii) Three years experience in the field of Irrigation & Water utilisation and/or in the Surveys, Investigations, Design, Maintenance of Irrigation Projects/works.

Post at SL. No.3: Private Secretary – One Post

The appointment will only be on deputation from persons already employed under the Central/State/Union Territory Governments: -

- (a) (i) holding analogous post on regular basis; or
 - (ii) with three years regular service in posts in the pre-revised scale of Rs. 5500-9000 (pre-revised) or equivalent; or
 - (iii) with six years regular service in posts in the pre-revised scale of Rs. 5000-8000 (pre-revised) or equivalent; or
 - (iv) with eight years regular service in posts in the pre-revised scale of Rs. 4500-7000 (pre-revised) or equivalent; or
 - (v) with 13 years regular service in posts in the pre-revised scale of Rs. 4000-6000 (pre-revised) or equivalent; and
- (b) possessing a speed of 100 words per minute in Stenography (English/Hindi)

Post at SL. No.4: Design Assistant-Four Posts

Officers under the Central or State Government: -

- (a) (i) holding analogous post on regular basis in the parent cadre/department; or
 - (ii) with three years regular service in the pre-revised grade of Rs. 5500-9000/- or equivalent in the parent cadre/department; or
 - (iii) with six years regular service in posts in the pre-revised scale of Rs. 5000-8000 or equivalent in the parent cadre/department; and
- (b) Possessing the following educational qualifications and experience: -
 - (i) Degree in Civil Engineering from a recognised University or equivalent;
 - (ii) Two years experience in the field of irrigation and water utilization and/or in survey, investigation, design and maintenance of irrigation projects/works.

Post at SL. No.5: PA to SEs-Two Posts

- (a) (i) holding analogous posts on regular basis in the grade; or

(ii) with three years of regular service as stenographer in the pre-revised scale of Rs. 5000-8000 or equivalent; or

(iii) with six years regular service in posts in the pre-revised scale of Rs. 4500-7000 or equivalent; or

(iv) with eight years regular service in posts in the pre-revised scale of Rs. 4000-6000 or equivalent; and

(b) Possessing a speed of 100 words per minute in stenography (English/Hindi).

Post at SL. No.6: Junior Engineer- Four Posts

The appointment will only be on deputation from persons already employed under the Central/State/Union Territory Governments:-

(a) (i) holding analogous post on regular basis; and

(b) possessing the following educational qualifications and experience:-

(i) Diploma in Civil Engineering from a recognized Institute or equivalent;

(ii) having experience in the field of Irrigation and water utilization and/or in survey, investigation, design and maintenance of Irrigation Projects/ works.

Post at SL. No.7: Drafts Man- Four Posts

Officials under the Central/State Government/Union Territories.

(a) (i) holding analogous posts on regular basis; or

(ii) Posts in the pay scale of Rs. 4000-100-6000 with not less than eight years experience in the grade.

(b) Possessing the following educational qualifications and experience:-

(i) Matriculation or equivalent from a recognised board.

(ii) Certificate or Diploma in Draftsmanship from a recognised institute of not less than 2 years duration, including practical training for six months.

(iii) Practical experience of at least 1 year in the line in an organisation of repute after getting the diploma.

Post at SL. No.8: Stenographer – Six Posts

Officials under the Central/State Governments/Union Territories.

(a) (i) holding analogous posts on regular basis.

(ii) Possessing a minimum speed of 80 words per minute in shorthand and 40 words per minute in typing.

Post at SL. No.9: Cashier- One Post

Officials under the Central/State Governments/Union Territories:-

(a) (i) holding analogous posts on regular basis; or

(ii) with not less than 8 years of regular service in the Post of LDC grade.

(iii) Possessing adequate knowledge and experience of Central Government rules and regulations relating to establishments and financial matters as well as cash handling.

Post at SL. No. 10: Lower Division Clerk - One Post

Officials under Central/ State Governments/ Union Territories holding analogous posts on regular basis.

Terms & Condition

All the above posts are to be filled on deputation only. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on closing date for receipt of applications.

The deputation shall be governed by the terms and conditions contained in the Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training, New Delhi's O.M. No.2/29/91/Estt. (Pay-II) dated 05.01.1994 as amended from time to time.

Applications with full particulars of the interested and eligible officials, who can be relieved at short notice, may be sent in the following Performa duly signed by them (with an advance copy) to: **Member Secretary, Upper Yamuna River Board, West Block-1, Wing-4, Ground Floor, R.K. Puram, New Delhi - 110066, through proper channel**, to reach **within Forty Five days** from the date of publication of the advertisement in the Employment News.

The Cadre Controlling/ Administrative Authority of the official concerned, while forwarding the application are also requested to send (i) up-to-date photocopies of CR dossiers for the last 5 years duly attested (by an officer of status not below the rank of Under Secretary); (ii) Integrity Certificate; (iii) Vigilance Clearance Certificate; and (iv) List of major/minor penalties, if any, imposed on the candidate during the last ten years OR No Penalty Certificate, as the case may be; and should certify that the particulars furnished by the official are correct. The original CR dossiers of the empanelled official shall be sent by the parent department as and when asked for.

PROFORMA

Application for the post of _____

1. Name
2. Date of birth
3. Date of retirement under Central/State Government Rules
4. Present post held, date from which held, scale of pay & present basic pay, (OR Pay Band, present pay & grade pay) and other benefits like ACP, if any
5. Educational qualification
6. Experience in the subject field of selection
7. Details of employment in chronological order: -
 - (a) Name of the post/scale
 - (b) Period from _____ to _____
 - (c) Nature of Appointment i.e. whether adhoc or regular
 - (d) Name of employer
 - (e) Nature of duties in brief
8. Whether the official fulfills all the conditions prescribed for the post
9. Remarks
10. Address of the candidate
- 11.** Signature of the candidate

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